

Process of a removal

The wide experience of Group Amygo allows us to direct and to coordinate the whole process of the removal, from the operative, commercial and administrative management, contracting, canalizing, distributing and assigning the services contracted by the client

1- REQUEST A QUOTE

First step is contact Grupo AMYGO, one month preferable one month before. We'll request you some minimum data like the date you will like to move, origin address, destination address, etc.



2 - SURVEY

A technician from Grupo AMYGO will contact with you to visit your residence, evaluate and advice you about the optimum way of organize and schedule your move.

3- QUOTE

With the technician information we will provide a quote adapted to your needs.



4- SELECT PACKING AND LOADING DATE:

Once accepted the quote we will agree dates.



5- PARKING SUSPENSION AND LOCAL PERMITS FORMALITIES

We will process the necessary local permits for the move and will place the signs to reserve the parking space.



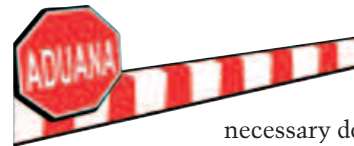
6- THE DAY OF THE MOVE

- ✓ Our team will pack your goods if it was selected.
- ✓ Our team will dismantle the furniture and protect it for the transport.
- ✓ The personal belongings will be protected and packed in high quality packing materials and boxes.
- ✓ Very fragile or valuable articles will be packed in special crates.
- ✓ As soon as packing and inventory will be finished, will proceed to sealed the container at your presence (sea moves) and transport it to the port/airport of departure or by truck to the final destination.



7- CUSTOMS (Non - EU countries)

Our team will request you in advance all the necessary documents for customs process for export and import your goods.



8- DELIVERY AT DESTINATION

- ✓ During the delivery date we'll proceed to delivery in destination customer residence, unpacking and assembling the furniture.
- ✓ They will check the inventory list to ensure everything is delivered correctly.
- ✓ When the delivery will finish our team will pickup the debris to don't cause any trouble to your family.



Your Moving Guide Checklist

At Grupo AMYGO, we know how many things you'll have to think about, we have created this simple check list to make things easier for you

BEFORE SELECTING A MOVING COMPANY:

- Search a new school for children.
- Get information about vehicles and pet import regulation in destination country.
- Foresee a residence in destination country until you will receive your goods.

6-8 WEEKS BEFORE

- Decide what you're going to move.
- Ask a quote to Grupo AMYGO.
- Schedule the plan trip. Flights, hotels, maps, etc.
- Book a date with Grupo AMYGO.
- Gather together all family documents (passports, insurance, certifies, etc.)
- Negotiate all necessary for your pet trip.
- Inform your suppliers about the move date (electricity, gas, water, newspaper, magazines telephone, internet, gardener service, pool maintenance, etc.)
- Go into: <http://www.grupoamygo.com/postal/> to communicate your family and friends your new address.
- Communicate your move to bank, credit card and insurance companies and your new address.

2-3 WEEKS BEFORE

- Ask you doctor for medical prescriptions and medical reports of all your family members.
- Cancel clubs, gymnasiums, etc...
- Think about pet care the day of the move.

1 WEEK BEFORE

- Start using up food from the freezer.
- Confirm childcare arrangements for moving day.
- Transfer your funds to your new bank accounts.
- Empty oil and petrol of equipment to be moved.
- Identify goods to be send by air.
- Close security boxes. Jewelry will have to travel with you.
- Flammable, explosive like solvent, paint, butane gas cylinder, etc. can not be transported by moving companies.
- Pack your baggage.
- Put together a pile of do not remove essentials: coats, handbags, snacks, cleaning materials, etc.

THE BIG DAY

- Check and supervise the Inventory List.
- Keep a copy of Inventory and Waybill.
- Do last visual check to all rooms.

IN TRANSIT

- Confirm the contact information you have provide to the moving company.
- Notify your arrival date and residence address to the moving company.

THE DELIVERY DAY

- Check your goods and indicate where have to be placed. Sign the inventory.

